



## **EVENTS:**

### **PRICES, WHAT IS INCLUDED, AND TERMS & CONDITIONS**

*By scheduling an event with Ana Crespo, you accept the terms and conditions stipulated below.*

## **EVENT PRICES**

### **ONLINE SCHOOL/LIBRARY VISITS**

THIRTY-MINUTE INCREMENTS: \$75.00/increment

### **IN-PERSON SCHOOL/LIBRARY VISITS** *(masks required)*

#### **For EL PASO COUNTY, CO:**

HALF DAY: \$300.00

FULL DAY: \$500.00

There are no charges for travel-related expenses.

#### **For ADJACENT COUNTIES\* and the city of DENVER, CO:**

*(\*Douglas, Elbert, Lincoln, Crowley, Pueblo, Fremont, and Teller Counties, in CO)*

HALF DAY: \$500.00

FULL DAY: \$800.00

There are no charges for travel-related expenses.



**For ALL OTHER LOCATIONS:**

HALF DAY: \$1,000.00 plus travel-related expenses

FULL DAY: \$1,600.00 plus travel-related expenses

**OTHER BOOK-RELATED EVENTS** *(Including workshops, but excluding bookstore visits)*

**For EL PASO COUNTY, CO:**

PRICE PER HOUR: \$200.00

There are no charges for travel-related expenses.

**For ADJACENT COUNTIES\* and the city of DENVER, CO:**

*(\*Douglas, Elbert, Lincoln, Crowley, Pueblo, Fremont, and Teller Counties, in CO)*

PRICE PER HOUR: \$300.00 (minimum of 2 hours required)

There are no charges for travel-related expenses.

**For ALL OTHER LOCATIONS:**

PRICE PER HOUR: \$400.00 plus travel related expenses (minimum of 4 hours required)

*Contact us to see if your event qualifies. We reserve the right to adjust prices at any time, without warning. However, we honor the prices quoted at the time of inquiry if the event is booked within a month of said inquiry.*



## WHAT IS INCLUDED

### SCHOOL/LIBRARY VISITS

**Online** visits consist of a 20-min presentation and a 10-min Q&A.

A **half-day** visit consists of up to three 30-min presentations plus 15-min Q&As.

A **full-day** visit consists of up to six 30-min presentations plus 15-min Q&As.

*In-person presentations for pre-K students are 20-min long, with a 10-min Q&A.*

### OTHER BOOK-RELATED EVENTS *(Including workshops, but excluding bookstore visits)*

What is included in the price of a book-related event will depend on the event details and will be determined on a case-by-case basis. Please, contact us at [thegreenandyellowalien \(at\) gmail \(dot\) com](mailto:thegreenandyellowalien@gmail.com) for more information.

#### PLEASE, NOTE:

*Ana Crespo works better with small groups of kids in the same grade level. She does not offer assembly-style presentations, except for keynotes to adult audiences. Also, students usually gain more when they have already read the book and prepared questions.*



## TERMS & CONDITIONS

### ONLINE SCHOOL/LIBRARY VISITS

Each online school/library visit will be offered through a platform such as Zoom or Google Meets. The platform **must be provided by the school/library**, guaranteeing that it follows the institution's tech requirements and safety precautions. The school/library **must also designate an employee to attend and monitor the meeting**. The author is not liable for any technical issues, including issues in which unauthorized guests attend the meeting and behave inappropriately. In addition, the author is not liable for the behavior of students or people in their households, or the behavior of anyone attending the meeting other than the author herself. In case technical issues prevent the meeting from occurring, please, refer to RESCHEDULING/CANCELATIONS.

### BOOK SALES

We do not sell books. To offer your students the possibility of purchasing Ana Crespo's books and have them autographed, we suggest you contact the following bookstores:

**In El Paso County, CO:**

Community Business Development Manager

**Barnes & Noble, Briargate**

Phone: (719) 266-9960

E-mail: [crm2863@bn.com](mailto:crm2863@bn.com)



**In the Denver, CO area:**

Daniel Graves

**Second Star to the Right**

Phone: (303) 733-3773

E-mail: [danielg@2ndstarbooks.com](mailto:danielg@2ndstarbooks.com)

**Anywhere else in the USA:**

Please, visit [www.indiebound.org](http://www.indiebound.org) to find an independent bookseller near you.

**PAYMENT**

Payment is due two weeks prior to the event. We accept **checks, credit cards, and wire transfers**. Payment by cash will not be accepted.

**TRAVEL EXPENSES**

Events outside of El Paso County, CO, its adjacent counties, or the city of Denver require reimbursement for travel expenses, including but not limited to airplane tickets and hotel stays, at the time payment is due. In addition, other expenses, including but not limited to meals and transportation will be submitted for reimbursement after the visit.



## **RESCHEDULING/CANCELATIONS**

### **Online Events**

For online events, both parties are allowed to reschedule or cancel the event without incurring any penalties. The same rule applies if the event is canceled due to technical difficulties on the part of the author or the client, preventing the event from occurring.

### **El Paso County, CO, adjacent counties, and the city of Denver**

For events within El Paso County, CO, adjacent counties, and the city of Denver, both parties are allowed to reschedule or cancel the event without incurring any penalties, up to a day prior to the event's date.

### **All Other Locations**

For visits anywhere else, if a client needs to reschedule or cancel a visit, the client will be financially responsible for any travel arrangement costs already paid for by the author or The Green & Yellow Alien, Ltd., including but not limited to the costs to cancel or reschedule flights, the costs to cancel or reschedule hotel stays, and other event-related costs.

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